

	UNION CENTER FIRE COMPANY INC. Best Operating Guidelines	
	Subject: MAY DAY Procedure	BOG Series Operations
		Initiated 01/16/12
Approved: Fire Chief Chris Hoyt	Revised 03/02/13	

This procedure is established to assist in the event that a firefighter is:

- Lost or separated from his crew
- Trapped
- Disoriented
- Disabled due to injury

This procedure applies to all personnel of the Fire Company during all operations.

1. The signal for a missing, lost, trapped, disoriented or injured firefighter is by using a portable radio or verbal transmission of "MAYDAY", "MAYDAY", "MAYDAY". This shall be done after self rescue for approximately 1 minute.
2. The "MAYDAY" transmission shall continue to be transmitted, until acknowledged by the incident commander.
3. The Incident Commander upon hearing a "MAYDAY" call shall advise Broome County Communications of the "MAYDAY" and ask that the dispatcher initiate the "MAYDAY" procedure.
4. All other personnel not directly involved in the "MAYDAY" management or rescue operations will switch to an alternate channel assigned by Broome County Communications.
5. Any department personnel that are aware of a missing individual or crew should declare "MAYDAY".
6. Any department personnel that are aware of an individual or crew that is down, entrapped or in need of assistance but cannot transmit should declare "MAYDAY".
7. Individuals who transmit a "MAYDAY" should if possible provide approximate location by floor, or last known location to assist with finding them. L.U.N.A.R is the acronym that stands for the following:
 - L = Location (e.g., floor, and A, B, C, or D side)
 - U = Unit (e.g., Squad 53, Rescue 53, Pumper Tanker 53)

- **N** = Your Last Name
- **A** = Assignment Given/Air remaining
- **R** = Resources Needed for Rescue

8. Upon receipt of a “MAYDAY” transmission the Incident Commander shall:

- Deploy the FAST team to rescue the firefighter(s)
- Notify the operations officer of the “MAYDAY” and that rescue operations are in progress
- Request for another FAST Team through Broome County Communications.

9. Firefighters lost, trapped, disoriented or injured should continue self rescue and maintain contact with the Incident Command throughout the incident. Use your flash light as a beacon, tool to make noise and activate your PASS alarm.

10. A “MAYDAY” can only be cancelled by the Incident Commander after a positive verification through visual contact that the firefighter is outside the structure. The Incident Commander shall contact Broome Communications by transmitting the following.

"Command 53 to Broome, “MAYDAY” cancelled; firefighter(s) have been accounted for or have been removed from the structure.”

11. All fire suppression activities shall continue unless ordered to stop by the Incident Commander.

12. Upon receiving any “MAYDAY” a Personnel Accountability Report (PAR) should be completed by the scene Safety Officer to assure that others are not down or lost. This can be done simultaneously with the initiating of the FAST team for rescue purposes. This shall be done on the alternate channel that County has assigned.